



Minutes of the Pairc Trust Board Meeting held on 19th September 2016

These minutes were approved by the Board on .....

**Present:** Angus McDowall (AMcD), Steve Mortimore (SM), Ishbel Maclennan (IM), Jim McLaughlin (JMCL), John Murdo Matheson (JMM), Alan Wilson (AW) **In Attendance:** Jen Ellis (JE), Sandra Pozorski (SP)

Item	
1	<b>Apologies:</b> Tim Hollis, ken Kennedy
2	<b>Approval of Minutes from Last Meeting</b> Minutes of the last meeting were proposed by seconded by
3	<b>Matters Arising;</b> Ishbel Maclennan was welcomed to the meeting. It has been established there are grazings clerks for Lemreway and Orinsay. Still no clerk for Cromore, SM has agreed to speak to Bill Holden to try and clarify. JMM told those present that he had a telephone conversation with Maggie Mackay from Anderson MacArthur, terms for the EE Gravir Mast were agreed. Still waiting for a reply from EE.
3.1	JE replied to the Clay pigeon shoot request.
4	<b>Working Group Updates;</b> The directors present had a chance to read the minutes from the Renewables Working Group meeting on 8 <sup>th</sup> September 2016. A number of consultants have been asked to tender for a feasibility study in Habost, bids must be in by 5pm 28.10.16.
4.1	It was agreed to invite members of the public to join working groups, such as Crofting, Renewables and Tourism.
4.2	The date of the next Renewables Working Group with Murdo Murray will be 6 <sup>th</sup> October 2016 @10am.
4.3	A meeting took place on 12 <sup>th</sup> September 2016, between 2 directors, JE and Mark Stokes. The meeting covered a proposed campsite and a local business opportunity. It was agreed it was a positive meeting with some good ideas. Some good points were raised and more thorough research is needed.
5	<b>Employment Law/ Staff Handbook;</b> SM has been reading some of the requirements for small businesses from the ACAS handbook. It was agreed a good staff handbook should be available. IM said Ravenspoint have a very good staff handbook, which she would be happy for PT see.
6	<b>Resource Centre;</b> A funding bid has been submitted for the re-configuration and development of the Resource Centre.
7	<b>Development Manager's Update</b> JE has a meeting Wednesday 21 <sup>st</sup> with John Maciver from HHP.
8	<b>Memorandum and Articles Update</b> The Memorandum and Articles needs updating, JE has spoken to Hector several times and no response, she will try again and if no response AMcD agreed to try.
9	<b>Anderson MacArthur</b> Enquires have been made regarding an apportionment. More to follow. A meeting is still to be arranged between Maggie Mackay and AMcD.
10	<b>Future Finance Forecasting;</b> This will now be on every agenda. This will keep everyone up to date with the cash flow, especially when projects start bringing money into the Community.
13	<b>AOB;</b>

<p>Catriona Maclean from the Crofting Commission came to the Resource Centre for a meeting with JE and AMcD. There was some positive news in that PT can carry out the process of Croft re-selection and then present the findings to the Crofting Commission who make the ultimate decision.</p> <p>SM expressed his concern about the board meeting dates changing, and then the difficulty in trying to arrange other dates. It was agreed that SP would contact all directors and ask them if they have a preferential day and then choose a second day.</p> <p>The board meeting will then be held on the same day of the week, regardless of who can attend.</p> <p>JE has been in contact with Comhairle Nan Eilean Siar to try and clarify who owns the Gravir Community workshop, it seems things are at a stalemate at the moment with no one sure who holds title. JE will try and chase things up.</p>
--

**DONM** : Thursday 13<sup>th</sup> October 2016, with Richard Kershaw in attendance.

Sandra Pozorski 20th September 2016